

MSABC Board of Directors Meeting

10 am. Sunday, January 20, 2013

1405 Douglas Street, Victoria, BC

Call to Order: 10:40 a.m.

Present: Rod, Len, Keith, John, Glen, Gilles, Nancy, Susan

Absent: None

Quorum: Declared

A. Adoption of Agenda: accepted by Len, seconded by John

B. Adoption of Minutes from "Extraordinary" meeting November 3, 2012: accepted as amended by Rod and seconded by Susan

C. Old Business

1. Update on Meet Manager Manual - Len

Tabled

2. Update on the wording of the Waiver forms - Len

Our insurer reviewed our present waiver and suggested we try a new one from Swim BC.

ACTION: Len will review and put it on website. He will send it out to the Registrars to be implemented next Fall.

3. Foundation update - Keith

a. Guiding policy for the website - Keith

b. **ACTION;** Keith will draft a statement on the philosophy, on why we are in the Foundation.

ACTION: Susan will edit it and then send it to Board.

c. Exact amount we generated this year and roll over request- Gilles

ACTION: Keith will act on accessing the password

4. Early communication from MSC on open Water events - Keith

MSC has not discussed this item as yet.

Len referred to the urgency of updating the Meet Manager Manual in order to make the process of running Open water events easier for Meet Managers. Susan suggested Len have a video conference with registrars to make sure everyone will be insured for Open Water events for next year.

Discussion took place on insurance for open water events.

ACTION: Glen, Rod and Susan will work towards developing a model where there can be a non sanctioned and sanctioned Open Water event taking place at one time. Thetis Lake venue would accommodate this in 2013 calling it a Provincial Open Water Championship. Len will research the sanctioning by MSABC. A sanctioned Open Water event includes the following restrictions: no wet suits, nails must be clipped, no jewelry, have an overhead barrier for swimmers to touch on finishing and no zippers on suits.

5. Talk with Dale regarding donation to Foundation - Gilles

Dale is fine with the suggestion of donating the funds to the Foundation.

6. Provincials meeting with Canadian Dolphins- Gilles

The banquet will take place at the downtown location of Vancouver Community College. Seating is for 150 people. Menu cost will be \$4500. Beer and wine will be available to purchase, Buffet of 2 -3 salads, chicken, vegetarian dish and dessert. Kevin Foster will be DJ. Theme of the banquet will be "Why I Swim" (since the venue is in a classroom!) Suggestion to ask clubs to send pictures of previous meets in order to make a slide show.

There is a request to make sure there will be enough food as swimmers are very hungry after a day of swimming.

MSABC will donate \$5,000 towards the event. The cost will be \$10.00 for MSABC members and \$20.00 for non members (partners, and out of province swimmers)

The AGM will take place $\frac{1}{2}$ hour after the last event on Saturday.

VCC requires a 20% down payment payable 10 days before the event. Dolphins will collect all of the money and then write a cheque to MSABC.

7. New signatories for MSABC - Keith

Victoria Masters Board members will be the new signatories.

Financial Report: Keith

To Date, the total expenses have been \$5,966.40 and Net Revenue over costs is \$10,905.08

The complete Financial Statement is located in the Secretary's binder.

MSC Report - Keith

MSC is in the process of revising the bylaws which is an extremely time consuming process.

Surveys are being devised to send out to randomly selected swimmers regarding seeding of events at Nationals, the order of events and possibly having a more flexible date for the Nationals.

The Board is impressed that the surveys are asking the swimmers for their responses.

8. Awards and nominations info on website - John

ACTION: Susan will write to Registrars and put on the Blog and Facebook to ask for/ remind clubs to submit their nominations by March 31.

Facebook membership is gradually increasing. Susan and Len edit the requests for membership. They will allow out of province members to join.

9. Trial update - Nancy

A settlement has been reached.

Suggestion to have the Code of Conduct included on the waiver form to sign prior entering the pool.

D. New Business

1. Team sizes - Glen

Discussion took place on the natural break or 1/3, 1/3, 1/3 divisions of Team sizes.

ACTION: For the next meeting, Len will provide last years data and the Board will decide if the team sizes will be determined by a natural break or 1/3, 1/3, 1/3. The clubs will be displayed anonymously and the decision will be made for this year only.

MOTION: (Susan) In the future, team sizes will be determined at the annual September Board meeting referring back to the number of members in each club in the previous year's data. Seconded by John APPROVED

ACTION: to be posted on the website as this motion will be in place this September.

Proposal: Gilles proposed that if a club wins a trophy for more than one year in a row, the club should keep the trophy. Then when they lose the award, the club will receive a banner displaying the years that they won. Discussion took place.

ACTION: Gilles will inquire regarding the quality of a drop down banner attachment that would display the winning years.

2. Winskill request regarding funding for Masters coaching -letter

ACTION: Nancy will reply requesting more information as well as acknowledging the fact that MSABC will refund \$150.00 for taking the SNC level 1 and 2 courses.

E. Any other business

1. **ACTION:** Nancy will distribute the MSABC policy information to the Board at the next meeting.

2. The following Directors positions are open for 2013 -2014

President, Registrar, Secretary, 2 Directors at Large

3. Updating Club contact list

ACTION: John will update the club contact list every 6 months after Len notifies him. John will delete all phone numbers.

4. "Why Swim" video on MSC website

ACTION: Susan will include this on our MSABC blog and make it a top feature on our home page.

5. On- line registration for membership discussion: Keith and Len

The process is for club registrars to collect all of the MSABC funds and then to write one cheque and send it to the MSABC Registrar. The Unattached members and a few other clubs have been sending individual cheques which greatly increases the workload for both the MSC and MSABC registrars.

ACTIONS:

1. Rod suggested that we elect a payment plan for Unattached swimmers to commence in the Fall.

2. Len to talk to the individual clubs involved to work out a better system where only one cheque is sent.

3. Len will ask MSC to assist with a method to develop on line registrations for swim meets.

Meeting adjourned: 3:40 pm

Next meeting: February 23, 2013 starting at 4 pm

Possible location to be Vancouver Community College

Pre meeting for Banquet planning: starting at 2 pm

Nancy Ryan, Secretary

Gilles Beaudin, President