



MASTERS SWIMMING ASSOCIATION OF BRITISH COLUMBIA

Sept. 10/17 Board meeting

Marriott Hotel - 7571 Westminster Highway in Richmond, B.C.

Minutes

Present: John Bell, John McManus , John Holmwood, Glen Mehus, Elisa Hoover, Peter Heusel, Rod Carmichael, Dale Freeman, Dale Robinson, Michael DiPietro

Regrets:

1. Adoption of the Agenda

- a. Meeting was called to order by John B 10:05
- b. The agenda was adopted without change

2. Adoption of minutes from May 28/17 Board meeting

- a. Minutes of the May 28th meeting were adopted without change

3. Financial Report (Peter)

- a. Financial update
Peter provided a written financial update. General discussion followed.
- b. 2016 Swim Count with SwimBC
The final swimmer count for 2016/2017 will never be known accurately due to the change of system mid-year.

4. Registrars Report (Glen/Elisa)

- a. Update on registration process for this year
No funds have been received yet
MSABC needs to provide registration support to clubs not send registrars to SwimBC
Action: Add a link to MSABC web site to MSN's Registrar liability on-line form and include Rod's document outlining the steps for registrars to follow to gain access the the MSN registration site.
- b. Bank Card for Elisa
Elisa and Peter are still working with the bank to have Elisa added to account.
Rod will visit the bank this week to expedite
- c. Update to Liability Waiver
The updated waiver is posed on the MSABC web site

5. Policy/Procedures Review Update (John B)

- a. League Trophy Policy
 - i. General discussion
Action: John M to circulate revised Policy for approval this week
- b. Other policies - update
 - i. New club policy
We need a policy for accepting new masters clubs as well as an MOU with Swim BC so that we can retain authority to admit new clubs.

MSC site has list of BC Masters clubs and their Abbreviation so does MSABC. New clubs abbreviations will have to be approved by MSC. Dale Robinson will chair committee to create policy
John H and Glen will participate
Action: Put a notice on the MSABC New Club web page that certification of new clubs is currently on hold until the new policy is created.

6. Competition Report (John B/Rod)

a. Meet Scheduling Policy

Rod has sent draft for consideration. He will create the final policy in approved MSABC format

Action: The policy will be posted on the MSABC web site under how to hold a meet

b. 2018 Provincials

Micheal gave update

English Bay will host Provincials. They have to choose a pool The date is dependent on the pool chosen

7. Communications Report (Michael/John M)

a. Facebook/blog/website status

They have not been transitioned to Micheal yet
update by John M - site need a refresh

b. Special communication initiatives for new swimming season

We need to start an email newsletter

The newsletter will use mail chimp which has an opt out section on each newsletter.

Elisa will try to get an email list of last years swimmers from Swim BC

A general discussion was held on topics and articles to include in the newsletter.

8. Swim BC/SNC/MSABC Report (Rod/John B)

a. Swim BC discussions

John B gave an update on his meeting with Mark

Swim BC is still investigating insurance for 80+ swimmers

The MSABC association fee has not been determined. Swim BC is concerned about the resource requirements from us. Keeping our service requirements minimal will help ensure a modest fee.

In order to ensure that Swim BC can confirm participant are registered, the cut off for meet entries must be the Wednesday before the meet

There was a discussion on deck entries.

Masters teams must have a coach; it can be a coach in training

We need to develop a program to incentive clubs to encourage coaches to get certified

It was suggested that we could reimburse coaches for completed courses as was done in the past

Reach out to Masters to get officials for Age Group meets

Action:

John B to look up MSC and FINA rules for deck entries

Dale R to get information on Masters coaching stream

Michael and Dale F to work on what to communicate to clubs

John B will contact the officials advisory committee

- b. MSC discussions
John B gave an update on his meeting with Doug

MSC is targeting non competitive swimmers
It is also targeting unattached swimmers
National will be in Calgary this year Next year they will be in Montreal
Ontario's experience has been similar to BC
MSABC is the only provincial body according to MSC but not according to the Masters Swimming Ontario site.

9. Other business

- a. Society Act Report
Not done; John M needs key code to access Society site
Action: John M to follow up
- b. Other
Rod has created a Meet Manager Guide for first time meet managers
Action Rod to send out for approval
John B to request a report on 2016 Provincials from OMSC
The trophies for 2016 were delivered.
Action: Glen & Dale F will coordinate collecting annual trophies for Provincials
We need someone to be responsible for trophies/awards
Action: Glen and Dale F volunteered

10. Dates for 2017/18 meetings

Otter mania Meeting Nov 5, 2017	10 AM
Skype meeting Jan 6 th , 2018	1 PM
Victoria Feb 3,2018	11 AM
Skype Mar 18 th , 2018	1PM

11. Adjournment

The meeting was adjourned at **2:55**