

MSABC Board of Directors Meeting

John McManus' home in North Saanich

10:00 am Saturday, December 6, 2014

Minutes

Call to Order: 10:10 am

Absent: Len Martel

- A. **Adoption of Agenda:** adopted by Rod and seconded by John
- B. **Adoption of minutes from September 6, 2014 :** adopted by Gilles and Rod
- C. **Adoption of amended minutes from conference call on October 7, 2014 meeting:** adopted by John and Gilles
- D. **Adoption of minutes from conference call on November 11, 2014:** adopted by John and Gilles

- E. **Old Business**
 1. **Meet Manager Manual** – Len
Tabled
 2. **Survey on awards for Provincials** – tabled until after 2014 Provincials - Len and Susan **TABLED**
 3. **Competition to engage non competitive swimmers – Susan**
There is no funding available from the Province at this time. It will take a year or more to happen if anything.
ACTION: Susan will encourage clubs to have Time Trials to encourage new swimmers to compete. She will present guidelines on the Blog for the next meeting.
 4. **Guidelines for Time Trials** – Leon
TABLED
 5. **Communications Report Actions** – Rod, Susan ,Gilles, John
Swimspirations winners were announced on the Blog, Presidents report is on the Blog and Between the Lanes articles will be posted soon. John reported that Julie Jones will send John any news on records, in turn, he will send the information to Susan to post on Blog.
Discussion of accessing the HyTek updated data base to simplify accessing the most recent records.
ACTION: Gilles will ask Swim BC what framework would we need to get the BC and Canadian Masters records onto the HyTek data base.
ACTION: Rod will talk to Len as well.
 6. **Email addresses of members for questionnaire** – Len
Members email addresses CAN be pulled off the MSC website. Registrars now need to go through their data base to update current email addresses.
ACTION: Suggestion for Gilles to write a Christmas letter to all members.
 7. **Demographics of SWOT** – Keith
TABLED

- F. **New Business**
 1. **Registrar's Report** – Len
Len requested that he needs an assistant . Susan has volunteered.
 2. **Swim BC Report** – Gilles no report
 3. **MSC Report** – Keith, Susan and Gilles

ACTION: Susan will include her report on their Face To Face AGM meeting in the Blog.

Discussion took place on the 2 main issues at the meeting - 1. The Coaching program that seems to be stalled and the voting /survey procedure. MSC members are the clubs, not the individuals.

Other Provinces were impressed with BC's on line registration, Blog/Facebook and Club Assistant programs. Lots of sharing of ideas took place, Susan and Gilles made contacts that will benefit BC.

Keith, Susan and Gilles felt they gave MSC direction as to where they should head, now it is a matter of what will happen.

4. Communications Report – Susan

Susan does not want press releases on the blog. She would prefer to have a more personal touch rather than a media release. The Blog is meant for stories.

ACTION: Susan will present guidelines for the blog for the next meeting.

5. Financial Report– Keith

The financial report is on file in the Secretary's minutes.

The general account has \$53,000. With interest rates, \$1500. is deposited into the foundation account each year.

ACTION: Keith will write a report stating pros and cons as to why we should move more money into the foundation. It will be distributed to the Board.

ACTION: Keith will distribute an amended financial report to the Board.

ACTION: Keith will present a DRAFT budget to the AGM.

ACTION: Nancy will send the names of the 2 auditors to Keith.

MOTION: Glen moved to accept the updated Financial Report. Mike seconded. **APPROVED**

6. Provincials – Nancy

The order of events were discussed with good suggestions.

ACTION: Nancy to send the Provincials logo to Susan and John to advertise the upcoming Provincials.

Discussion took place on the awards. It is suggested we use MSABC pins for individual and relay awards.

Every swimmer would receive a pennant in their goody bag with Ebbitides Provincial logo and year.

ACTION: Gilles and Susan will look into the price of pennants.

ACTION: Gilles will contact Alberta Provincials Meet Manager to suggest a change in their date.

MOTION: Keith moved to spend up to \$500.on door prizes using the URStore. Susan seconded. **APPROVED**

ACTION: Keith will do the order.

MOTION: Rod moved that MSABC pay \$3000.00 to 2015 Provincials to defray costs. Gilles seconded.

APPROVED

Policy reviews – Susan

Tabled

Credit card processing fee – Len

Tabled

7. Insurance details and try out policy – Rod

MOTION: Rod moved that the 'try out' policy states a maximum of 2 weeks. Waivers must be signed for the trial period including the start date. Gilles seconded **APPROVED**

Pool Insurance certificate Procedure – The pool contacts the swim club with the information they want included and the club contacts Glen for the request form. He sends the form to Sheila at Swim BC.

G. Any Other Business

1. 2015 Kamloops Legacy Performance Games

Discussion took place regarding not being sure who the event is for and who is organizing the swimming.

ACTION: Gilles will contact the coordinator stating that it is the same weekend that MSABC sponsors the Provincial Open water Championships.

2. **League Trophy** – natural break for this year’s team sizes/ team points from completed meets/ easier way to calculate the standings.

Tabled

3. **MOTION:** Nancy moved to present a cheque for \$100.00 to the McManus’ for hosting today’s meeting. Gilles seconded. **APPROVED**

Next Meeting: February 1, 2015 Victoria **at 9:00 am** Location TBA

Meeting adjourned by Gilles at 4:00 pm

Nancy Ryan (Secretary)

Gilles Beaudin (President)