



MASTERS SWIMMING ASSOCIATION OF BRITISH COLUMBIA

May 28/17 Board meeting

Sandman Hotel - 1160 Davie St. in Vancouver, B.C.

Minutes

Present: John Bell, John McManus , John Holmwood, Glen Mehus, Elisa Hoover, Peter Heusel, Rod Carmichael, Dale Freeman, Dale Robinson

Regrets: Michael DiPietro

1. Adoption of the Agenda

The meeting was brought to order at 10:10 and John B's motion to have the agenda adopted was approved.

2. Adoption of minutes from April 9/17 Board meeting

John B proposed changes to the minutes. The changes were agreed to by the board.

Action - John B to send the list of changes to the Secretary
- Secretary to update the minutes and circulate to the board.

Dale F moved to approve the minutes as amended. Peter seconded the motion. The motion was approved.

3. Welcome to new Board members (John B)

The president welcomed the new board members and introductions were made by everyone.

a. Transition discussion

Eliza and Glen will meet in Kelowna to transition the Registrar duties.

Rod did not receive the Secretary's records. These will be delivered to Vernon at a later date.

Peter sent out an Expense Guideline and Form to be used for reimbursement of out of pocket costs.

Eliza needs a bank card to deposit registration cheques. (discussion was an aside during the AGM debrief below)

Action - Peter to send detailed instructions to Rod who will contact the bank in Victoria to issue a card for Eliza

b. New responsibilities

A discussion of changes was held.

4. AGM Debrief

AGM went very well. John M kept the process moving and there was general involvement by all attendees.

The Competition report needs to be updated to reflect actual participant count at each meet. The participant count should be required as part of the meet result report from each meet manager. A report form should be developed.

The competition report at the AGM should note changes in attendance from previous years for each meet.

A general discussion was held related to privacy concerns raised at the meeting. A consensus was reached that the concerns will be addressed by revisions to the Liability Waiver that each swimmer signs at the beginning of the swimming season.

Action - John B to get a legal opinion of what changes need to be made to the Waiver.

The AGM minutes must be finalized and sent as part of the Society Act report that needs to be filed. A list of all directors with their contact information must also be included in the report.

Actions - John H to circulate the AGM minutes. All directors need to approve by email.

- John M will produce a contact list

- John M will file the Society Act report.

The format of the Awards banquet and dinner was well received by the attendees. There was plenty of food for most people. Consideration for attendees with dietary restrictions should be made at future events. Awards presentation went well but there weren't any keeper trophies for the winners.

5. **Financial Report** (Peter)

Peter sent the financial report to everyone by email (See Attached)

There is a discrepancy in swimmer count between MSC and SwimBC. This is part of the transition from one registration system to the other. Peter paid for a block of 100 swimmers to insure SwimBC was paid for all potential swimmers before the provincials.

Action - Peter to work with Denise at SwimBC to finalize swimmer count and cost.

6. **Registrars Report** (Glen/Elisa)

There are 1617 paid swimmers for the 2016 season. some registrations are still outstanding; the final count is expected to be between 1650-1700 swimmers

7. **Policy/Procedures Review Update** (John B)

The Policy/Procedures Review was transitioned from John B as follows:

- Clubs and Coaching to Dale R

- Competition (specifically the League Trophy) to John M

- Membership Policy review will be dormant this year.

8. **Competition Report** (John B/Rod)

a. Setting the 2017/18 meet schedule

The board policy to respect the order in which meet requests/proposals are received needs to be written down so that all clubs understand how the rule works.

Action - Rod to prepare a written policy on meet scheduling

b. Update on 2018 Provincials

Dale F and Rod updated the board that both Wave and Winskill are looking into the possibility of holding the 2018 provincials. Semiamoo would like to help but does not want to be the host club.

Peter noted that the English Bay AGM will be held on May 29th. He expects the topic to come up during the meeting.

c. Update on Open Water Championships

Salmon Arm is holding the Age Group Open Water Championship this July and questioned MSABC about the potential for holding our Open Water

Championship at the same time. A general discussion was held. The consensus was that the championship should move around the province. MSABC's role in this event is to provide promotion and pins for the winners. Action - John B to contact the Salmon Arm group.

d. **Meet Complaints**

Discussion was held about what MSABC can do regarding complaints about meets. Leon Pelitano has provided MSABC with suggested changes that could be made. The consensus was that we should put those suggestions (no more than 6 individual events per swimmer, deck entries must be exhibition) into the League Trophy Policy regarding meet requirements.

Action - John M is preparing the League Trophy policy for approval at the next board meeting.

9. **Communications Report** (Michael/John M)

- a. Facebook/blog/website status
Need to transition to Michael
- b. Ideas for 2017

10. **Swim BC/SNC/MSA Report** (Rod/John B)

- a. Upcoming discussions with SwimBC for 2017 swim year

A discussion was held regarding what SwimBC would like from MSABC and what MSABC would like from SwimBC. There was general agreement that what MSABC would like is:

- Autonomy to continue organizing Masters Swimming in BC as masters are very different from Age Group clubs.

- Ability to use the SwimBC database to register our members.

- Ability to get data out of the registration database e.g. club lists, email addresses, confirmation of registration for meets

There was also concerns raised that some of the things SwimBC would like are not appropriate for all Masters clubs. Examples raised include:

- Clubs must be legal identities under the Society Act

- Clubs must pay a fee to register as a club

- Coaches must pay a fee to register as a coach

- Coaches must be certified

- Insurance does not cover members over 80

Action - Rod, Dale F, and John B to meet with SwimBC; the issues must be resolved before September

- b. Upcoming discussions with MSC for 2017 swim year

Discussion was held regarding changes to our relationship with MSC.

Concerns raised included:

- Fee Structure - Our fees for SNC go to SwimBC now not to MSC.

- The value received from MSC for the fees that are paid to them.

Action - John B to determine how to begin discussions with MSC.

- c. Kamloops Masters Games & 55+

Leon advised the organizers that the swim meet portion would not be sanctioned by MSABC.

- d. Other matters

11. **Other business**

- a. Fall planning/strategy session?

The fall face-to-face session will be at 10 AM on September 10. It was suggested that the meeting be held in Richmond at a location with good WiFi service.

- b. Other

12. **Adjournment**

Peter moved to adjourn the meeting at 15:15 Dale F seconded the motion.